**Northwest Louisiana Human Service District (NLHSD)**

Meeting Agenda for

**Monday, October 17, 2016 @ 5:30 p.m.**

1310 N. Hearne Avenue – Shreveport Behavioral Health Clinic – Shreveport, LA

Meeting was called to order by Chairman Chris Nolen at 6:35 p.m.

Invocation was offered by Member Slaughter.

The Pledge of Allegiance was recited by all those present.

Chairman Nolen welcomed guests, ED, and members.

Roll Call was taken. With seven members present, the Board had a quorum.

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| Bienville-Vacant | Bossier-Vacant | Caddo-Njeri Camara **P** | Claiborne-Christon Cupp **EX**  |
| DeSoto-Vacant | Natchitoches-Sandy Wiggins **EX** | Red River-Wanda Brock  **P**  | Sabine-Marcelle Slaughter  **P** |
| Webster-Ora Rice  **EX** | Gov.-Deanna Fowler **P** | Gov.-Vacant | Gov.-Chris Nolen **P** |
| Staff ED-D. Efferson |  |  |  |
| Guests-Duane Ebarb |  |  |  |

**Approval of Agenda—**Brock moved with a second by Camara to accept the agenda without any modifications. Motion was carried.

**Approval of the Minutes for September 19, 2016—**Brock made the motion to approve the minutes as submitted with a second by Camara. Motion carried.

**Guest and Public Comments--**None.

**Agenda Items for Discussion/Action:**

**New Business**

**1.      Executive Limitations**

Motion was made by Camara to accept the ED’s Report as submitted with a second by Slaughter. Motion was carried. ED’s Report is on file as presented and found to be in compliance with Board expectations. It is noted that Fowler questioned again whether training and access to finance site had been done by state department. ED nor FO have had the training or access granted to site to see specific line item disbursements. The training has been postponed yet again.

**a.   Communication and Support to the Board Page 14**

**b. Financial Condition & Activities Page 7**

**c. Treatment of Staff Page 5**

**2. Governance Process**

 **a. Global Linkage Page 25**

Fowler moved to accept policy as currently printed in the manual with a second from Brock.

 Motion carried**.**

 **b. Unity of Control Page 25**

Camara moved to accept policy as currently printed in the manual with a second from Brock.

 Motion carried**.**

**c.**  **Accountability of the Executive Director Page 26**

Fowler moved to accept policy as currently printed in the manual with a second from Camara.

 Motion carried**.**

**d. Delegation to the Executive Director Page 26**

Fowler moved to accept policy as currently printed in the manual with a second from Brock.

 Motion carried**.**

 **e. Board Monitoring Summary Report September 2016**

Fowler distributed the report. Report was positive.

**3. Board Business**

a. Resignation letter of Barbara Simpson was presented to the board. Leaving a vacancy

for one of the Governor’s Appointees.

b. Board Resolution for RSFR Project needed approval by board. Brock moved to approve the

 resolution with 2nd by Camara. Motion carried. Resolution will be signed by Secretary Fowler

 in the presence of a Notary.

**4. Old Business**

**a. Response to Board Recruitment letters**

There has been no response to letters or calls from parish governing entities regarding

 actions toward appointment of potential new members.

 **b. October Board Compliance Monitoring Tool Completion**

 Board members were given the monitoring tool to evaluate the ED’s and the Board’s

 performance this meeting. Summary Report will be submitted at the next meeting.

**Announcements/Acknowledgements—**None.

**Next Proposed Meeting Date: Monday, November 21, 2016 @ 5:30**

Camara moved for adjournment with a second by Brock. Motion carried.

Respectfully Submitted,

**Deanna L. Fowler**

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Secretary